

CONSTITUTION OF THE MECER NMMU CYCLING CLUB

NAME

The name of the club shall be the Mecer NMMU Cycling Club (hereinafter referred to as the Club)

STATUS

As a club registered at the University, the NMMU Cycling Club has no legal standing and operates under the auspices of the University Sport Committee.

MISSION

The mission of the NMMU Cycling Club is:

To provide the University community ample opportunity to participate in the sport on competitive and recreational level.

To use every opportunity to market the University positively through presenting professional programs and achieving excellent results.

COLOURS

The colours of the Club shall be the standard NMMU colours as contained in the logo of the University.

AFFILIATION

The Club shall affiliate to the EP Cycling and to USSA Cycling.

MEMBERSHIP

The following persons shall be eligible for membership of the club:

All registered students at and all members of staff in the service of the University

ALL NMMU Sport Clubs are in principle open clubs. The nature and character of the club, as a student club, must however always be retained.

Only Bona Fide students of the University may participate in intervarsity and SA Tertiary Tournaments.

The Executive Committee has the power to authorize or exclude a person as a member.

VOTING RIGHTS

All registered members who have paid their membership fees have the right to vote at the AGM, General Meetings and elections of the Club.

Members to whom the Club Committee has offered membership may also vote at meetings. These members may not exceed 20% of the total members of the Club.

EXECUTIVE COMMITTEE

The Club shall be controlled by an Executive Committee which shall be elected at the AGM and shall consist of the following:

Chairperson (either chairperson or vice chairperson must be a Bona Fide student)

Vice Chairperson

The Sport Manager : Cycling is an ex officio member of the committee

DUTIES AND POWER OF THE MANAGEMENT COMMITTEE

COMMITTEE

The Executive in accordance with the relevant sport manager shall organize and co-ordinate the activities of the Club.

The Executive shall report regularly to the members at general meetings where decisions will be ratified.

All disciplinary matters in the Club, and against members while participating in any kind of matches.

The Executive shall hear, deal with, consider and decide upon protests or reports submitted by members.

Regularly evaluate to determine the success achieved by the Club.

Vacancies on the Executive may be filled by elections called by the Executive during the year or co-opting members into vacancies.

The Executive may appoint sub-committees as need arises.

CHAIRPERSON

He has a normal vote at General and Committee meetings

He shall deliver his yearly report at the AGM

He shall officiate at meetings

He shall convene meetings

He shall represent the Club

He shall co-ordinate the different portfolios

He shall not be chairman of the club if he is chairman of USSA Body

He will liaise with Sport Manager regarding club finances

VICE CHAIRPERSON

Takes over the duties of the Chairperson in his absence

Shall take over a portfolio if a person cannot fulfil his duties

Shall be responsible for any duties that do not fall under any other portfolio

SECRETARY

Takes the minutes at meetings

Does the Club correspondence with the help of the Sport Manager and Chairperson

Is in charge of the archive

ADDITIONAL MEMBERS

CLUB CAPTAIN: Responsible for notifying club members of activities

SPORT MANAGER: CYLING: Liaison between the Club and the NMMU.
Work with chairman and secretary. Responsible for all club funds

GENERAL DUTIES AND BENEFITS OF MEMBERS

Members are subject to the authority of the Executive Committee

If a member cannot attend a meeting, he/she must hand in apology to a member of the Executive before the meeting

If a member wants to resign as a member of the Club, he/she must notify the Executive in writing

If a member complains to the Committee, he/she may be present at the discussion thereof but without a right to vote

MEETINGS

EXECUTIVE COMMITTEE

The committee meets when necessary

Ex Officio members must receive formal notice for a meeting

Three (3) members is a quorum for a meeting

The Committee will be selected every second year at the AGM

The Committee has the power to suspend a member for a maximum period of the term of the Committee

A member of the Committee can perform any portfolio if the relevant person is not able to perform his/her duties

GENERAL MEETINGS

The Club shall at least hold 2 (two) general meetings during the course of the year, one during each semester, to inform members of activities

Notice of a general meeting must be given 7 (seven) days before the meeting. The agenda must accompany the notice.

A quorum at any of the meetings is constituted by 25% of the total members

EXTRA-ORDINARY MEETINGS

At the written request of 10% of the members an extra-ordinary meeting may be called

Notice of such a meeting must be given 7 (seven) days prior to the meeting

ANNUAL GENERAL MEETINGS

An AGM must be held each year in September

Notice of an AGM must be given at least 7 (seven) days in advance. The agenda must accompany the notice.

Copies of the minutes, annual report and financial report must be handed to the Director of Sport.

If a quorum is not present at time of the duly convened AGM the meeting will be postponed for 30 (thirty) minutes after which it will proceed as if a quorum were present.

Resolutions taken at the AGM are only binding if they are adopted by a majority vote and within the framework of the authority of the Club.

FINANCE

Financial administration must be in accordance with the general guidelines of the University.

No orders for sport equipment, clothing or any capital items may be placed without the prior approval of the Sport Manager and Chairperson

SPONSORS

The relevant body corporate and the Sport Manager: Cycling must approve any possible sponsors.

The Club Management and Sponsor shall decide upon the design of the sponsored clothing.

COLOURS AND AWARDS

Members who have obtained full Provincial, USSA National or National Colours during the year will be nominated for NMMU Colours.

Members who performed exceptionally during the year will be nominated for various awards present by NMMU Sport.

CONSTITUTIONAL AMENDMENTS

The constitution may be amended only at the AGM

An amendment shall be adopted only if at least two-thirds of the members present at the meeting vote in favour of such amendment.

Suggestions with regard to any changes, amendments, deletions or additions to the Constitution must be handed to the Secretary 8 (eight) days before the relevant meeting.

Notice of the meetings and suggestions for amendments of the Constitution must be made available to members in a suitable manner at least forty eight (48) hours before the meeting.

DISSOLUTION OF THE CLUB

The Club may only be dissolved by two-thirds majority decision of the members present at an unusual General Meeting.

All equipment, apparatus, documents and assets of the Club shall be entrusted to the Sport Manager: Cycling